



# 36<sup>th</sup> Annual Houston Pumpkin Festival

Sponsored by the Houston Volunteer Fire Department  
American Legion Picnic Grounds

**\*\*ALL APPLICATIONS SUBJECT TO APPROVAL BY THE FESTIVAL COMMITTEE\*\***

October 11<sup>th</sup>, 12<sup>th</sup>, & 13<sup>th</sup> 2019  
10:00 AM – 7:00 PM Friday & Saturday  
10:00 AM – 5:00 PM Sunday

Please email [pumpkinfest@verizon.net](mailto:pumpkinfest@verizon.net) for pricing information and questions.

## Important Application & Payment Information:

- All pricing is based on three-day participation.
- Application deadline is August 1<sup>st</sup>, 2019. Incomplete applications will be refused.
- Payment in full is due with your application. Your cancelled check is your receipt.
- No rain date – festival is held rain or shine. No refunds will be given.
- Vendors selling food products must turn in proof of insurance with your application. Houston Pumpkin Festival must be the certificate holder.
- Participation will be denied for anyone submitting a NSF (non-sufficient funds) check.
- Space size is indicated on your application. If you require additional space email [pumpkinfest@verizon.net](mailto:pumpkinfest@verizon.net) for availability. Additional space is charged at a rate per square foot and must be indicated at time of application. Tents and canopies permitted within space.
- Requests for a particular spot can be made on application but are not guaranteed.
- Electricity available on a first come, first serve basis and charged per amp needed. Must be indicated at time of application, email [pumpkinfest@verizon.net](mailto:pumpkinfest@verizon.net) for availability. You must supply your own heavy-duty cord. You should come prepared for a power outage.
- Please notify the Festival Committee at time of application of any special needs or requirement for handicapped parking.
- The items you indicate on your application are the **only** items which can be prepared and sold at the festival. Be specific when listing items on your application.

## Festival Specific Rules & Regulations:

- On Friday, Saturday, & Sunday you must be set up prior to 10:00 AM. A committee member will be at the festival's entrance each morning at 8:30 AM.
- Under no circumstance will you be permitted to drive through the festival grounds after start times. Vendors must not leave until the end of festival hours. In emergency circumstance please notify the Festival Committee.
- If any vendor leaves their stand or cooking oil/grease they will not be invited back to the festival.
- Absolutely no alcoholic beverages are permitted on the premises.



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- The Houston Pumpkin Festival committee and/or the Houston Volunteer Fire Department are not responsible for any lost or stolen items.
- Pets and bicycles are not permitted on festival grounds. Exceptions only to service dogs and pets with the rescue pet vendors which have been given permission by the Festival Committee.
- You must stay in your allotted space. No solicitation or product in walkway.
- No unapproved signage permitted outside of your assigned spot.
- The Houston Pumpkin Festival Committee and/or Houston Volunteer Fire Department reserve the right of placement for all vendors to ensure the success of the festival. You cannot change your assigned spot on your own. Please consult a Festival Committee member on any issues.
- No items of any sort with the Houston Pumpkin Festival name are permitted unless approved in advance by Festival Committee.
- Crafts cannot be mixed with food or baked goods unless sold by a non-profit group.
- No carnival or flea market type items permitted except Children's Area prizes.
- Raffles require special permission from the Festival Committee in advance. No 50/50. All giveaways/prizes must be awarded at the festival on or before 4:00 PM Sunday, October 13<sup>th</sup> 2019. Winner(s) must be reported to the Festival Committee at that time.

## **Set-Up / Check-In:**

- We encourage you to set up on Thursday evening. A festival committee member will be available from 2:00 PM to 7:00 PM
- As you enter the festival area you will receive your pre-assigned space number and parking pass for vendor lot.
- You will not be permitted to set up unless you are paid in full.
- Overnight security is provided.

## **Vendor Parking:**

- Special vendor specific parking provided.
- Strict parking regulations must be followed.
- Parking pass must be used daily.
- Parking pass must be visible.
- Groups and organizations – please meet elsewhere to consolidate and adhere to the **one vehicle per day** rule due to space constraints and to alleviate congestion during set-up times.

**Please send your complete application with check or money order payable to:**

**Houston Pumpkin Festival**

**P.O. Box 141**

**Houston, PA 15342**